



## **DISCIPLINARY AND GRIEVANCE PROCEDURE**

### **1 - PROCEDURE AFTER A BREACH OF REGULATIONS HAS OCCURRED:**

1. A letter must always be sent to the player asking for an explanation of the alleged breach within seven days of the committee being advised.
2. The reply from the player must also be in writing within 10 days.
3. If the reply is satisfactory, the player may be warned as to his future behaviour.
4. If the reply is not satisfactory, a sanction from the table below should be imposed.
5. No response within the stipulated time will be deemed as acceptance of the breach of the regulation.
6. For serious subsequent offence, the player may be called before the Crondon Park Golf Club disciplinary committee. (see below)
7. All Disciplinary Committee procedures must strictly follow the English Golf Union Procedure and Conduct of Disciplinary Committee.
8. At such a meeting, a player under 18 years may be accompanied by a parent.
  1. Offences by a scratch or better player must be reported to the English Golf Union.

### **2 - SANCTIONS:**

1. The table below shows the sanctions for various common offences and these should be taken as the maximum when no satisfactory reason has been given by the offender.
2. Any appeal must be lodged with the Club Captain within 7 days of the advice of a sanction.

### **3 - DISCIPLINARY APPEAL PROCEDURE:**

1. The Disciplinary Committee should consist of three Impartial Members of the Committee, one of which should be nominated as Chairman.
2. The Club Secretary shall take the minutes of any such meeting.
3. Players may call witnesses and furnish evidence to support their appeal.
4. Within 7 days of the Disciplinary Committee's decision, the Club Secretary should serve written notice of that decision to the offender.



# CRONDON PARK GOLF CLUB

## TABLE FOR SANCTIONS

<b>Basic Regulation Infractions</b> (applied over a rolling 12-month period)	
<ul style="list-style-type: none"> <li>• Non-entry of scores after a competition round</li> <li>• Non-return of a completed scorecard</li> <li>• Withdrawal from a Drawn/Board competition without sufficient notice for competition officials, to reallocate the place</li> <li>• Non-completion of a player's round for reasons other than a legitimate medical condition</li> </ul>	
1 <sup>st</sup> Offence	Formal letter/email highlighting the non-compliance and reminding of the necessity to adhere to the guidelines.
2 <sup>nd</sup> Offence	The player will be prohibited entry to ANY competitions for a period of ONE month
3 <sup>rd</sup> Offence	The player will be prohibited entry to ANY competitions for a period of THREE months
4 <sup>th</sup> Offence	The player will be prohibited entry to ANY competitions for a period of SIX months
<b>More Serious Regulation Infractions</b> (No time period)	
<b>Abuse of Course Etiquette/Playing regulations</b>	Dependant on the severity of offence: from reprimand upwards
<b>Abuse</b> of Club or Committee officials	1 <sup>st</sup> Offence: One-year ban from Club and County competitions 2 <sup>nd</sup> Offence: Two-year ban from Club and County competitions
<b>Conduct prejudicial</b> to the Crondon Park Golf Club	Dependant on the severity of offence: from reprimand upwards
<b>Cheating</b>	1 <sup>st</sup> Offence: <b>Up to Two-year ban</b> from any Club or County competitions/fixtures. <u>Frequent or persistent cheating:</u> <b>A Life ban</b> from any Club or County competitions/fixtures.